

Phone (970) 482-2626
Fax (970) 224-9209



425 W Prospect Road
Fort Collins, CO 80526

2012 Colorado All State Orchestra

HILTON FORT COLLINS WOULD LIKE TO OFFER THE FOLLOWING
RATES FOR COLORADO ALL STATE ORCHESTRA!!

NEW FOR 2012!

RATES INCLUDE OUR SIGNATURE HILTON BREAKFAST BUFFET

STANDARD ROOM:

\$104.00/NIGHT- SINGLE
\$112.00/NIGHT - DOUBLE
\$120.00/NIGHT - TRIPLE
\$128.00/NIGHT - QUADRUPLE

DELUXE MOUNTAIN VIEW ROOM:

\$116.00/NIGHT - SINGLE
\$124.00/NIGHT - DOUBLE
\$132.00/NIGHT - TRIPLE
\$140.00/NIGHT - QUADRUPLE

**THESE DISCOUNTED RATES ARE AVAILABLE UNTIL THE ROOM BLOCK IS
FILLED OR THE CUTOFF DATE OF JANUARY 12, 2012 IS REACHED.

THE HILTON IS LOCATED ACROSS THE STREET FROM THE CSU
CAMPUS AND LESS THAN ONE MILE FROM OLD TOWN
FORT COLLINS

FOR RESERVATIONS PLEASE COMPLETE AND EMAIL OR FAX
BACK THE ATTACHED RESERVATION PACKET:

Traci Johnson, Group Coordinator

970-494-2947

Fax 970-224-9209

Traci.Johnson@JOH.com

NOTE: Tax exempt status is only accepted if you are paying with a school check, purchase order, or school credit card. Tax exempt status is not allowed if you are paying with your personal credit card or cash.



Colorado All State Orchestra

Hilton Fort Collins would like to Welcome Colorado All State Orchestra!

Please complete the information below:

On-site Advisor's Name: _____ School: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Arrival Date: _____ Departure Date: _____ Estimated Time of Arrival: _____

(Check-in time is 3:00 p.m.)

Please designate below your choice of rooms:

Rates include our Signature Hilton Breakfast Buffet!

Qty		Qty	
	1 person, 1 bed- \$104.00/night		1 person, 1 bed, king deluxe- \$116.00/night
	2 people, 1 bed- \$112.00/night		2 people, 1 bed, king deluxe- \$124.00/night
	2 people, 2 beds- \$112.00/night		3 people, 2 beds, king deluxe- \$132.00/night
	3 people, 2 beds- \$120.00/night		4 people, 2 beds, king deluxe- \$140.00/night
	4 people, 2 beds- \$128.00/night		1 bed, Handicapped Accessible- \$104.00/night

CHECK-IN TIME: 3:00 P.M.

TAX EXEMPT STATUS

If you are tax exempt, please attach a copy of your Colorado Tax Exemption certificate.

NOTE: Tax exempt status is ONLY allowed if you are paying with a school check, purchase order, or school credit card. Tax exempt status is NOT allowed if you are paying with your personal credit card or cash.

Enclosed is our school's tax exempt certificate.

GUARANTEE

Credit card must be provided as guarantee:

Card Type	Account Number	Exp. Date

Name on Card: _____ Signature: _____

PAYMENT

Enclosed is a school check in the amount of \$ _____

Enclosed is a purchase order in the amount of \$ _____

Please charge the above credit card in the amount of \$ _____

RESERVATION DEADLINE: January 12, 2012-Rooms are available on a first come first serve basis and do sell out before the cutoff date.

CANCELLATION/CHANGE POLICY: The room(s) will be held with a credit card for the reservation listed above. If the person holding the reservation does not check-in on the arrival date, the first night's room and tax will be charged to the above credit card. To avoid charges, please cancel/change your reservation(s) by January 12, 2012.



2012 Colorado All State Orchestra Rooming List

To facilitate registration, all students will be listed under their school name. Parents and other interested parties should ask for the advisor when trying to reach a student/child. Students are not allowed to charge to their rooms. *Add an additional page of rooms if needed.* Changes/cancellations may not be accepted after January 12, 2012.

	<u>First Name</u>	<u>Last Name</u>	<u>School</u>
ROOM #1(ADVISOR)	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #2	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #3	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #4	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #5	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #6	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____
ROOM #7	1. _____	_____	_____
	2. _____	_____	_____
	3. _____	_____	_____
	4. _____	_____	_____

- Our school will check out of the hotel by 11:00 AM on our confirmed departure date.
- I will guarantee payment of the room charges (room service, movies, phone calls, etc.) incurred by the students and/or advisors from my school.
- I will agree to pay for any damages or theft related to the student's room.
- I will ensure that all students are in their rooms by 10:30 PM each evening.

 Signature of Head Advisor/Teacher

 Date



CODE OF CONDUCT POLICY

HILTON FORT COLLINS

Hilton Fort Collins wants to ensure a quiet, restful stay for all of our guests. To accomplish this, we ask that all of our visiting schools and their chaperones show full respect and consideration for others. Please do not run or talk loudly in the hallways and please keep noise in the rooms to a minimum. We require that all students be in their individual assigned rooms before 10:30 PM unless accompanied by a chaperone. We respectfully request that chaperones work together with Managers and Housekeepers to maintain proper order in the hotel. We request the group chaperones to accompany our hotel representative to ensure all students are in their rooms.

Our Manager on Duty and Executive Housekeeper reserve the right to inspect each occupied room before checkout. Any resulting damage(s) that may have occurred will be the responsibility of the school's advisor responsible for the student. Our hotel management will determine the amount of reimbursement.

The conduct of any student within the hotel facilities shall be in accordance with the policies outlined above. The hotel reserves the right to expel any person(s) violating any of the above mentioned policies.

Signature of Acceptance

Title

Date

Hotel Representative

Title

Date